

## Join Our Team at Zylan Colombo Boutique Hotel!

Are you passionate about hospitality and looking to join a dynamic team in a prestigious boutique hotel? Zylan Colombo is seeking enthusiastic and dedicated individuals for the following positions:

### 1. Barman

#### • Responsibilities:

- Prepare and serve beverages to guests.
- Maintain cleanliness and organization of the bar area.
- Ensure high levels of customer satisfaction through excellent service.

#### • Requirements:

- Proven experience as a barman or in a similar role.
- Strong knowledge of beverages and mixology.
- Excellent communication and interpersonal skills.

### 2. Host / Hostess

#### • Responsibilities:

- Greet and welcome guests to the restaurant.
- Manage reservations and seating arrangements.
- Provide excellent customer service and ensure a pleasant dining experience.

#### • Requirements:

- Prior experience in a similar role.
- Friendly and outgoing personality.
- Strong organizational skills.

### 3. Waiter / Waitress

#### • Responsibilities:

- Take orders and serve food and beverages to guests.
- Ensure tables are clean and set properly.
- Address guests' needs and provide excellent service.

#### • Requirements:

- Previous experience as a waiter/waitress.
- Excellent communication and multitasking skills.
- Ability to work in a fast-paced environment.

### 4. Restaurant Manager

#### • Responsibilities:

- Oversee daily operations of the restaurant.
- Manage staff and ensure high levels of customer satisfaction.
- Handle customer complaints and provide solutions.
- Monitor inventory and order supplies.

#### • Requirements:

- Proven experience as a restaurant manager.
- Strong leadership and management skills.
- Excellent problem-solving abilities.

### 5. Maintenance Officer (Handyman)

#### • Responsibilities:

- Perform routine maintenance tasks.
- Handle repairs and installations as needed.
- Ensure the hotel premises are in good condition.

#### • Requirements:

- Previous experience in maintenance or a similar role.
- Strong problem-solving skills.
- Ability to work independently.

### 6. Accountant

#### • Responsibilities:

- Manage financial transactions and records for the hotel and restaurant.
- Prepare financial statements and detailed reports.
- Oversee food costing and inventory control.
- Ensure compliance with financial regulations and company policies.
- Collaborate with department heads to optimize financial performance.
- Handle budgeting, forecasting, and financial planning.

#### • Requirements:

- Proven experience as an accountant in the hotel or restaurant industry.
- Strong knowledge of accounting principles and financial software.
- Expertise in food costing and inventory management.
- Excellent analytical and numerical skills.
- Detail-oriented with strong organizational abilities.

- Effective communication and collaboration skills.

### Why Join Us?

- Competitive salary and benefits.
- Opportunity to work in a renowned boutique hotel.
- Friendly and supportive work environment.
- Career growth and development opportunities.

### How to Apply:

If you are interested in any of these positions, please send your CV and a cover letter to [tuan@zylan.lk](mailto:tuan@zylan.lk)

Contact Head of Operations Mr. Tuan Yahiya at +94 719142100

Join Zylan Colombo and be part of a team that values excellence and customer satisfaction!