



Renuka Foods PLC is a listed food and beverage conglomerate operating in the Agri business and FMCG sector not only in Sri Lanka, but also in 61 countries around the world. Today we are the leading manufacturer & Exporter of Coconut based food & beverage products with our own Organic certified plantations and also with a century of experience in the Tea industry. We are one of the pioneering Dairy manufacturers, owners of the number one canned Fish brand and leading brands in Snacks, Cereals and Fruit beverages. Our team of 1600 direct employees and outgrower networks of over 5000 farmers contribute to the rural heartland of our nation.

Warehouse Executive

Location: Wadduwa

As Warehouse Executive in our dairy processing factory, you will be entrusted to manage day to day warehouse operation/ transactions in an accurate manner. You will closely work with the Warehouse Manager and expect to carry out your job role independently. You will be joining a team of experienced professionals in the field of Warehouse & Distributions and will pave your way for a mutually beneficial career within the Group. This position is based in our subsidiary company Richlife Dairies Ltd at Wadduwa.

Key job functions;

- Adherence to Standard Operating Procedures and Work Instructions of Warehouse.
- Preparation of accurate reports on day to day warehouse transactions.
- Implementation of cost effective initiatives to ensure warehouse operation.
- Conducting physical stocks counts on a daily basis to verify system data with actual data.
- Ensure zero damages to stored products inside warehouse.
- Maintain FIFO system & zero expiry of products inside warehouse.
- Monitor loading and unloading process and prepare management reports.
- Monitor & maintain engineering stores.
- Ensure Health & Safety of employees and accident free work environment.

The ideal candidate should have the following prerequisites;

- Diploma in Logistics Management or equivalent qualifications from a recognized institute.
- Minimum 03 years of hands on experience in a similar capacity (Experience of stores management in a manufacturing / FMCG organization would be an added advantage).
- Good working knowledge in MS office package (Specially in MS Excel).
- Willing to work in pressure environment to challenge deadline.
- Age below 30 years.

An attractive remuneration package with other fringe benefits will be offered to the selected candidate commensurate with qualifications, experience, competence and other assessment factors. Those who are interested, please forward a complete resume with contact details via e – mail or by post including details and contact numbers of two non – related referees to reach the undersigned within seven days. Please indicate the “Position” in subject heading in your e-mail / top left hand corner of the envelope.

Chief Human Resources Officer

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