



LEVEL UP YOUR CAREER IN HR

LEVEIN

ASSISTANT MANAGER - HR

Skills : Develop, implement, and maintain HR policies and procedures., Develop and implement strategies to foster a positive and inclusive workplace culture, Implement and manage performance appraisal processes, Provide guidance and support to managers on performance-related issues, Address and resolve employee concerns and conflicts in a timely and effective manner, Manage the end-to-end recruitment process

Work Experience: (mandatory)

Minimum 4-5 years experience

Academic: (optional)

Degree in Human Resources or Business Management or related field

Remuneration:

Gross Salary Up to LKR 200,000/-

Location: Hybrid. 2 days from Office in Colombo 5 & 3 days Working from Home

Work Hours: 12.30PM - 9.30PM WFH & 11.00AM - 8.00PM WFO - 45hrs/week

Benefits: Paid leave, career upskilling opportunities, eLearning courses



CLICK HERE TO APPLY

Application Deadline 31 July

**Join LEVEIN - Discover a world of opportunities.
Get UK industry exposure and take your career to the next level.**