

Migration Officer
British High Commission Colombo

The Migration Officer will work within the Home Office International Operations team in Colombo, with the team reporting to the International Liaison & Migration Manager based in Dhaka, Bangladesh. The primary focus of this activity will be working with our Returns Logistics teams in the UK to support the redocumentation of Sri Lankan nationals through the verification of nationality and identity documents. The job holder will also be expected to help development and management of capacity building programmes to aid the UK migration and disruption of Organised Immigration Crime objectives.

Key requirements:

1. Education -
 - A university graduate degree (ideally related to international relations/migration).
2. Prior Work Experience-
 - A minimum of 3 years of proven relevant professional experience.
3. Language Proficiency -
 - Fluent in English, Tamil, and Sinhala (spoken and written).
4. Skills and Abilities -
 - Proficiency with standard IT software packages (e.g., Outlook, MS Word, PowerPoint, Excel).
 - Excellent communications and presentations skills (both oral and written).
 - Proven ability to prepare, drafts, present and discuss findings, briefings, and recommendations at senior levels and to produce complex and compelling written reports clearly and concisely.
 - Strong organisational and time management skills and attention to detail.
 - Highest personal integrity, strong work ethics and sound judgment with demonstrated ability to handle confidential matters in a discreet and respectful manner.
 - Able to travel within Sri Lanka for verifications, field visits or capacity building purposes.
5. Job Knowledge -
 - Knowledge of the organisational structure of the Government Ministries, Law enforcement agencies and experience of engaging with Government officials of Sri Lanka.
 - Experience working with international partners.

- Applications close on 4th August 2024 -

The British High Commission in Colombo is an equal opportunities employer, dedicated to inclusivity, a diverse workforce and valuing difference.

For job specification, application link and further details, please visit our website:

<https://tinurl.com/mwdhcu72>