

Tax Accountant

We require an experienced and dynamic Tax Accountant on a full-time basis. POP & Co specializes in business process outsourcing in the areas of Finance and Accounting. We offer shared services and finance solutions to our clients in multiple industries in Australia, UK and the Middle East.

KEY RESPONSIBILITIES

- Process transactions on clients accounting software.
- Complete month end accounting process.
- Forecasting.
- Budgeting.
- PAYG/BAS.
- Preparation of weekly, fortnightly and Month end payroll.
- Cash flow management.
- Debtor and Creditor Management.
- Payroll and Superannuation reporting.
- Complete the year end accounting process.
- Preparation of financial and management reports
- Ad hoc reports requested by management.

KEY REQUIREMENTS

- Full qualified in ACCA/CIMA/CA or CPA.
- Minimum 2+ years' experience in Tax Accounting for the Australian Region.
- Experience in working ATO compliance including GST and Payroll.
- Good Communication skills and experienced with speaking to overseas clients.
- Attention to Detail & been task oriented.
- Ability to work under pressure with good analytic skills.
- A good team player with good attitude and is able to work independently.