

## **VACANCIES**

Applications are called for qualified and experienced graduates/ diploma holders/trained teachers with minimum 2 years of teaching experience. Candidates must possess excellent communication skills and fluency in English for the following positions.

**Secondary Section** 

National Syllabus Tamil & Islam

Cambridge Syllabus
Maths and Physics

Coaches Swimming (Male & Female)

## Personal Assistant to the principal

## **Qualifications:**

- A graduate degree in any discipline, or a formal qualification in office administration, secretarial work, or related training
- 1 or 2 years of experience in a similar role, such as as a Personal Assistant
- Strong communication skills, both written and verbal, and proficiency in MS Office and other relevant software applications
- Excellent organizational and time management skills, the ability to multi-task and prioritize tasks effectively, and attention to detail and accuracy

## Click on this advertisement to apply

Or Send your CV to

vacancy.bwis@gmail.com

British Way International School Kandy Road, Nittambuwa