

## **Trainee/ Intern - Tour Consultants**

**Work From Home (WFH)/ Hybrid**

Are you passionate about travel and eager to launch a career in the tourism industry? OXO Trips, a technology driven innovative 'Destination Management Company (DMC)' in Sri Lanka, is seeking motivated and enthusiastic individual to join our team as a 'Trainee Tour Consultants'

### **Key Responsibilities:**

- Assist in planning and organizing tours and travel itineraries for clients.
- Provide excellent customer service by responding to inquiries via phone, email, and in-person.
- Collaborate with senior consultants to create customized travel packages.
- Coordinate with hotels, transport services, and other vendors to ensure smooth travel experiences.
- Keep up-to-date with tourism trends and attractions in Sri Lanka.
- Manage administrative tasks related to bookings, payments, and customer records.

### **Qualifications:**

- A passion for travel and a strong desire to learn about the tourism industry.
- Excellent communication skills in English (knowing a foreign language is a definite advantage)
- Strong organizational skills and attention to detail.
- Good knowledge of Sri Lanka's key tourist destinations and attractions.

### **What We Offer:**

- Attractive allowance during the internship
- Clear career growth
- Flexible work model with the ability to work from home
- Mentorship and guidance from experienced professionals.
- A friendly and supportive work culture.

If you are interested, please send your details CV to [careers.oxotrips@oxoholdings.biz](mailto:careers.oxotrips@oxoholdings.biz)

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