

ACCOUNTS EXECUTIVE (FEMALE)

We are looking for a suitable candidate for the above position in our company.

REQUIREMENTS

- Age over 25 Years
- G.C.E.(A/L) full / part qualifications from a recognized accounting body is a must
- Minimum 2 - 3 years' working experience in a similar capacity, preferably in the mercantile sector with Audit experience
- Good command of English - both written and verbal
- Ability in preparation of financial statements in line with Sri Lanka Accounting standards, individuals and company income tax computations
- Sound of knowledge in filing tax returns and preparing monthly budgets
- Assisting sales and marketing team by preparing ad-hoc reports
- Strong analytical, communication and computerized accounting skills –
"Quick Books" accounting system
- **Trustworthy, Honest & Positive Attitude**

Remuneration :- will be based on qualifications & past work experience

Interested candidates should forward their CVs with 2 non – related referees within 7 days of this advertisement.

Please forward your application to : accountbristol@slt.net.lk



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51/2A, Dharmapala Mawatha,
Colombo 07
www.bristollanka.com