

ASSISTANT ACCOUNTANT

Are you a detail-oriented number-cruncher with a passion for precision and accuracy?
Do you thrive in an environment where your expertise can make a real impact?
Look no further - we're searching for a dedicated Assistant Accountant to join our dynamic team!

ARYANA QUEENS, A PREMIER DESTINATION KNOWN FOR ITS LUXURIOUS HOSPITALITY,
is seeking a dedicated and detail-oriented Assistant Accountant to join our dynamic finance team.

Role Overview:

As an Accountant with us, you'll play a vital role in managing financial transactions, analyzing data, and ensuring compliance with regulations. From preparing financial statements to reconciling accounts, your contributions will be integral to our success.

Responsibilities:

- Assist in the preparation and maintenance of financial records.
- Manage daily accounting transactions, including accounts payable and receivable.
- Prepare financial reports, balance sheets, and reconcile bank statements.
- Assist in payroll processing and tax filing.
- Support in financial audits and budget preparation.
- Ensure compliance with financial regulations and policies.

Requirements:

- A Diploma or Degree in Accounting, Finance, or a related field.
- Proven work experience as an Assistant Accountant or in a similar role.
- Proficiency in accounting QuickBooks.
- Strong attention to detail, organizational, and analytical skills.
- Excellent communication skills and ability to work within a team.
- Familiarity with tax regulations and financial reporting standards.

What We Offer

- Competitive salary.
- Opportunities for professional growth and development.
- A positive and collaborative working environment.
- Benefits package including health and wellness programs.



Ready to take the next step in your accounting career ?

If you're passionate about numbers and keen on contributing to the success of a growing hospitality business, we'd love to hear from you!

HOW TO APPLY:

Please send your updated resume and a cover letter to ceo@aryanaresorts.com with the, subject line: "Application for Assistant Accountant – Aryana Queens."

Application Deadline: 25th September 2024