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Work[®]

Certified

MAR 2023-MAR 2024

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CAREER OPPORTUNITIES AT JANASHAKTHI GROUP



ABOUT US

From financial services including asset management, leasing and stock brokering to life insurance. Our Group's businesses are leaders in their respective industries. The Janashakthi Group operates in the finance, insurance and investment sectors and the group comprises of First Capital, Janashakthi Life and Orient Finance.

Join us for a rewarding career with endless opportunities for career development and personal growth.

We are looking for an energetic and results oriented professional to join our team as :

Executive - IT Operations

Job Responsibilities

- Providing end-user support for all IT applications/ Hardware and other concerns and queries and ensuring timely support.
- Installing and configuring Computer Hardware, Software, Printers, and other Network related devices.
- Managing the AD users, O365 accounts, SharePoint, Teams, & other System users.
- Evaluate products and manage vendor's SLAs and external parties in purchasing ICT resources.
- Preparing the IT related documents & reports of work processes.
- Coordinate and implement security best practices according to the audit reviews.
- Other IT related tasks assigned by the management.

Person Specifications

- A Bachelor's degree in Information and Communication Technology (ICT), Computer Science, or Information Systems from an accredited university.
- Minimum of 3 years relevant industry experience.
- Demonstrated ability to swiftly master new technologies and adapt to evolving industry trends.
- Exceptional interpersonal and communication skills, with fluency in English.
- Comprehensive knowledge of IT security frameworks and best practices.
- Attention to detail, with a focus on delivering precise and accurate work.

To apply, please send your CV to : hr@jxg.lk
on or before the 25th of September 2024



Janashakthi Group is an equal opportunity employer and
we invite applications from all suitably qualified individuals
to join our team.

JANASHAKTHI GROUP

