

WE ARE HIRING



A well reputed commercial organization situated in Kurunegala has a vacancy for a smart young male HR Assistan, who possesses the following attributes.

HR Assistant;

Qualifications:

- Desired age limit would be between Male 25-35 with pleasing personality.
- Minimum 2 years working experience.
- Assist the recruitment process & Handle Payroll..
- Good knowledge in Microsoft word & excel.
- Fluent in English & Sinhala both speaking and writing.
- Ensure HR policies and procedures are followed by all employees
- Permanent residents within 15Km from the above locations



Those who are interested may forward their cv's via email with contact details and names of two non related referees to reach us within 07 days to the following email addresses

Apply Now:

 hr@avantgarde.lk