



# CIAO PRIVATE LIMITED

**Position: Milk Collection & Extension Officer**

**Type: Long-term Engagement**

**Location : Wennappuwa**

## **Key Responsibility**

### **Milk Collection Management:**

- Oversee the daily collection of milk from designated collection centers.
- Ensure that milk is collected in a timely and hygienic manner, adhering to quality standards.
- Maintain accurate records of milk quantities and quality.
- Coordinate with transporters to ensure the timely delivery of milk to processing facilities.

### **Farmer Support and Training:**

- Provide technical advice and support to dairy farmers on best practices in animal husbandry, feeding, and milk production.
- Conduct regular training sessions and workshops for farmers to improve milk yield and quality.
- Assist farmers in adopting new technologies and practices to enhance productivity.

### **Quality Assurance:**

- Monitor and enforce quality standards for milk at the collection centers.
- Implement quality control procedures to prevent contamination and spoilage.
- Liaise with quality assurance teams to ensure compliance with industry standards.

### **Extension Services:**

- Develop and implement extension programs aimed at improving farm management practices.
- Promote sustainable dairy farming practices, including proper nutrition, breeding, and animal health management.
- Provide farmers with information on market trends, pricing, and supply chain dynamics.

### **Data Management and Reporting:**

- Maintain comprehensive records of milk collection, farmer interactions, and extension activities.
- Prepare and submit regular reports on milk production, quality, and extension program outcomes.
- Use data to identify trends, challenges, and opportunities for improvement.

### **Problem-Solving:**

- Address challenges related to milk collection, transportation, and quality control.
- Provide solutions to farmers' issues regarding animal health, feeding, and production practices.
- Support the implementation of corrective actions to resolve any operational issues.

## **Requirements:**

- Diploma or Degree in Animal Science, Agriculture extension or any other related field.
- Minimum of one year of experience in a similar role.
- High-level presentation, writing, and communication skills.
- Team player with a pleasing personality.
- Ability to work under pressure and extended hours with minimum supervision.

**An attractive remuneration package will be offered for  
the right candidate**

**Email your CV- [hr@ciao.lk](mailto:hr@ciao.lk)**

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