

Data Collectors

- Collect data from Export Based Manufacturing Organizations
- Accurately record and input data into Google forms.
- Ensure the confidentiality and security of all data collected.
- Verify the accuracy and completeness of data collected by cross-checking and validating entries.

Qualifications:

- High school diploma or equivalent (Bachelor's degree in a relevant field is a plus, e.g., statistics, social sciences, or IT).
- Proven experience in data collection, data entry, or research (experience in [specific industry] is a plus).
- Proficiency in using data collection tools and software (e.g., Google Forms, Excel, data analysis software).
- Strong attention to detail and ability to work with large datasets.
- Excellent organizational and time-management skills.
- Good communication skills for conducting interviews or administering surveys.
- Ability to maintain confidentiality and handle sensitive data securely.
- Familiarity with basic statistical methods is preferred.
- Ability to travel if necessary for field data collection.

Skills:

- Data collection and entry
- Analytical thinking
- Attention to detail
- Proficiency in data management tools (Excel, Google Sheets, etc.)
- Problem-solving skills
- Strong communication and interpersonal skills
- Adaptability and ability to work independently

Work Conditions – Working Form Home

Application Process

Email your CV to - datalogisticsanalyse@gmail.com