



# POSTGRADUATE INSTITUTE OF MEDICINE UNIVERSITY OF COLOMBO



## VACANCIES

Applications are invited from individuals who have fulfilled the qualifications for the following positions at the Postgraduate Institute of Medicine of the University of Colombo.

Applications for these posts must be sent either by registered post addressed to Senior Assistant Registrar/Establishment and General Administration, Postgraduate Institute of Medicine, No. 160, Professor Nandadasa Kodagoda Mawatha, Colombo 07 or [recruitment@pgim.cmb.ac.lk](mailto:recruitment@pgim.cmb.ac.lk) to be received on or before 08.10.2024. Please ensure that the position applying for is clearly indicated on the top left corner of the envelope or in the subject line of the email.

Application form and further details can be obtained from the website of the Postgraduate Institute of Medicine. (<https://pgim.cmb.ac.lk>). Only applications submitted in the prescribed form will be considered.

Incomplete applications or those lacking required details, including photocopies of certificates verifying qualifications and experience, will be rejected. Late submissions will not be accepted and rejected applications will not be reconsidered under any circumstances.

### 01. Management Assistant Gr. III (06 Posts)

#### Qualifications :

1. Should have passed the G.C.E.(O/L) Examination in six (06) subjects at one sitting with Credit passes in : -
  - Sinhala Language/Tamil Language
  - English Language/English Literature
  - Mathematics

#### AND

2. Should have passed in all subjects at G.C.E.(A/L) Examination (except the Common General Paper) at one sitting.
3. Preference will be given to those who have passed the following :
  - a) An acceptable qualification in computer applications of not less than six (06) months duration obtained from a recognized institute.

#### AND

- b) Two years of experience in the use of computer application packages.

**Salary Scale** – Rs. 30,725-17x300 = 35,825 p.m. as at 01.01.2020 [U MN I (III)] and other Government approved allowances

**Selection** : By Written Test, Practical Test and Interview

**Age** : Should be not less than 18 years and not more than 30 years of age on the closing date of applications.

### 02. Technical Officer (Audio Visual) (01 Post)

#### Qualifications:

- I. Should have passed in three (03) subjects at the G.C.E. (A/L) examination in any stream.

#### AND

- II. Having obtained a certificate of proficiency not below than the N.V.Q. Level 5 in the field of Electronics and Telecommunication/ Electronics/ Multimedia or Audio Visual Techniques from an Institution recognized by the Tertiary and Vocational Education Commission or a Statutory Institution which has been established by an Act passed by the Parliament.

#### OR

- III. Having obtained technical qualifications in the field of Electronics and Telecommunication / Electronics/Multimedia or Audio Visual Techniques accepted as equivalent to the above qualification of (ii) (a) by the Tertiary and Vocational Education Commission with one year experience in Audio Visual work in reputed organization.

**Selection** : By Written and /or Practical Test and Interview

**Age** : Not less than 18 years and not more than 45 years of age on the closing date of applications

**Salary Scale** : Rs. 31,625- 7x300; 10x355 = 37,275 p.m. as at 01.01.2020 (U MT 1(III))

### 03. Works Superintendent (Civil) (01 Post)

#### Qualifications:

- I. National Diploma in Technology or equivalent qualifications and have at least four years experience in the relevant field after obtaining such qualifications

**Note** : Period of in-plant training will not be counted for the four years experience

- II. National Certificate in Technology or equivalent qualifications and have at least ten years experience in the relevant field after obtaining such qualifications

**Salary** : Rs.37,275 – 18x470 = 45,735 p.m. as at 01.01.2020 (U MN 2(II))

**Age** : Not less than 18 years and not more than 45 years on the closing date of applications

**Selection** : By Written Test and Interview

#### Note :

1. Should be a citizen of Sri Lanka
2. Should be of good character
3. Government approved allowances are applicable to these posts

**Director**

**Postgraduate Institute of Medicine**

**No. 160, Professor Nandadasa Kodagoda Mawatha, Colombo 07.**

22.09.2024