



We are Sri Lanka's premier private sector commercial bank. Our visionary journey has taken us beyond the realms of business as we have made a conscious effort to go where no bank has dared to go; from downtrodden villages long-forgotten, to the world across the shores. The driving force behind this epoch-making journey is our strong team of achievers, affectionately known as the Hatna Family. As we continue to make history and move ahead, we invite dynamic and ambitious individuals to join us in our trailblazing banking saga.

We are looking for bright minds to help us create a world of happy experiences.

BUSINESS SUPPORT ASSOCIATE (Outsourced)

Requirements

- G.C.E. Advanced Level Examination, minimum of three Simple passes
- G.C.E. Ordinary Level Examination minimum of 5 Credit passes including Mathematics and English
- Prior work experience in a similar capacity is advantageous and school leavers with good computer typing speed are encouraged to apply
- Age between 20-30
- Should be thorough in MS Office packages
- Good communication and writing skills in English, Sinhala and Tamill will be an added advantage
- A diploma in English/Information Technology from a recognized university or institute will be an added advantage.
- Ability to work in Colombo

Interested candidates are invited to apply for the position
All applications must reach us by.

14th November 2025



APPLY VIA XPRESSJOBS