



*Armed with a proud history of over 29 years, Pan Asia Bank is on an exciting growth journey, evidenced by an array of recognitions, including being honoured as the Top 40 business entities in the country by Business Today, the most awarded entities by LMD, Best Green Bank in Sri Lanka by Global Banking & Finance, Best Bank for ESG by International Business Magazine, the Best CSR Bank by Brands & Business Magazine, to name a few.*

*We are looking for proactive, results-focused, and enthusiastic individuals to join our team. If you are ready to make a significant impact and be an integral part of our expanding team, we would love to hear from you! We believe your presence in our team will help enhance our standing further with your dynamic personality and professional skills.*

## **ASSISTANT BRANCH MANAGER**

### **ALL ISLAND**

#### **The Job:**

- Coordinate with the Regional Office and Head Office and ensure smooth operations in the Branch in the absence of the Branch Manager and carry out tasks assigned by the Branch Manager
- Ensure smooth conduct of Cash management including foreign currency, ATM operations, balancing, and insurance requirements
- Closely monitor customer service provided by the operations staff and intervene where necessary and sort out issues in a professional manner
- Ensure that KYC, AML, and FIU requirements are complied with and CBSL reporting is carried out where necessary
- Coordinate branch campaigns to canvass new business

#### **The Person:**

- Full/ part qualification in Banking at IBSL
- Minimum 08 - 10 years of experience in commercial banking out of which 03 - 04 years of experience in branch operational functions
- In-depth knowledge of policies/procedures, related operational processes/ foreign exchange transactions, compliance, and internal controls
- Good in marketing, sales orientation, and business acumen
- Sound communication skills and a flair for public relations

#### **Remuneration:**

The successful candidates will be provided with an attractive remuneration package including fringe benefits, commensurate with industry standards.

If you are a results-driven banking professional looking for a challenging and rewarding opportunity in the banking sector, we invite you to apply for the position through our career portal before the deadline provided.

**APPLY NOW**