



JOIN OUR TEAM AS **ASSISTANT MANAGER MANAGEMENT REPORTING & STRATEGIC PLANNING**

The Job Role :

- ▶ Assist in the preparation of monthly Business Unit and Branch Profitability.
- ▶ Perform peer bank review and analysis.
- ▶ Assist in the Bank budget preparation.
- ▶ Preparation of Management Information Data relating to business portfolios on daily, weekly and monthly basis
- ▶ Preparation of ad-hoc reports and carrying out process improvements.
- ▶ Respond to queries and support stakeholders as and when required.
- ▶ Assist in the Bank's annual report preparation.

The Person :

- ▶ Professional qualification in Finance or Banking or Part qualification in Finance or Banking with a Degree.
- ▶ A team player with a positive attitude, good interpersonal and communication skills
- ▶ Should have an excellent record of performance, conduct and attendance
- ▶ Ability to pay attention to work quality, details and accuracy
- ▶ Ability to multitask and work in a challenging environment
- ▶ Ability to take initiative and work independently with minimum supervision
- ▶ Knowledge of MS office package including advanced Excel
- ▶ Ability to actively and effectively liaise with top management

Rewards

The right candidate can look forward to a remuneration package inclusive of staff loan benefits at concessional interest rates and career prospects.

Applications must be forwarded via email to jobs@unionb.com with the names of two non-related referees on or before **10th April 2025**. The email subject line must state **"Assistant Manager - Management Reporting and Strategic Planning"**. All applications will be treated with strict confidence. Only short-listed applicants will be notified.

We are an equal opportunity employer

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 **UNION BANK** *Transforming Lives*