

**WE WANT
YOU**



Junior Executive/Executive (STUDENT ENROLLMENT) FULL TIME

We are SCOT Campus, proudly delivering over 22 years of excellence in education since 2003. Partnering with renowned institutions such as De Montfort University, Pearson BTEC, and City & Guilds, we provide globally recognized qualifications and industry-relevant programs, empowering students for future success.

We are seeking an enthusiastic and dedicated Student Enrollment Executive to join our team. The ideal candidate will play a key role in engaging with prospective students, guiding them through the enrollment process, and ensuring a smooth transition into their academic journey. Key responsibilities include achieving assigned sales targets, providing detailed information about programs, assisting with application procedures, and supporting students in making informed decisions about their education.

Minimum Requirements :

- Degree/HND/Diploma in Marketing or related field.
- Minimum of two (2) years of experience in the Academic field, preferably in a Higher Education Institute or University.
- Hands-on experience in using CRM software and google apps.
- English & Tamil fluency and High computer literacy.
- Be organized to meet deadlines and achieve sales targets.

Send your CV to hr@scot.lk and **ensure you mention the position you're applying for** in the subject line. Don't miss this opportunity to join our team!