



# JOIN THE MARKET LEADER

## STORES EXECUTIVE

**KINDLY SEND YOUR RESUME TO:**  
[careers.healthcare@hemas.com](mailto:careers.healthcare@hemas.com)



### JOB PROFILE

The role is responsible for accepting all inbound / outbound goods, preparation and documentation of GRN and S&D documents, maintaining sales orders and delivery plan with accurate information whilst coordinating with the Finance, Demand Planning, Sales and Agencies to complete the GRN process. In addition to this, the suitable candidate will need to overlook the full operation at 3PL partner including managing the workforce.

### CANDIDATE PROFILE

The ideal candidate should fulfil the below criteria to succeed.

- 01 to 02 years' experience in Supply Chain operations in any capacity/any industry (preferably processes related to stores)
- Diploma in Supply Chain/Inventory Management
- Followed IT course and good understanding regarding MS office.
- Passed GCE A/L
- Strong interpersonal and communication skills

### MORE INFORMATION:

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[www.hemashealthcare.com](http://www.hemashealthcare.com)

